# Victoria Square Condominium Assoc., Inc.

## FINANCIAL STATEMENTS

PREPARED FOR THE BOARD OF DIRECTORS

**April 2025** 



7124 North Nob Hill Road, Tamarac, FL 33321 (954-718-9903)

Run Date: 05/10/2025 Run Time: 09:16 AM

FUND BALANCE SHEET As of: 04/30/2025

Assets

Account	Operating	Reserves	Total
Asset			_
01010 Popular Bank Oper	\$125,582.98	\$0.00	\$125,582.98
01025 Due To/From Reserves	\$0.00	(\$91.00)	(\$91.00)
01030 Valley Bank Reserve	\$0.00	\$126,785.29	\$126,785.29
01110 A/R Maintenance	\$4,946.00	\$0.00	\$4,946.00
01160 A/R Miscellaneous	\$727.00	\$0.00	\$727.00
01170 A/R Late Charges	\$100.00	\$0.00	\$100.00
01195 Attorney Fees Receivable	\$323.42	\$0.00	\$323.42
01210 Utility Deposits	\$80.00	\$0.00	\$80.00
Asset Total	\$131,759.40	\$126,694.29	\$258,453.69
Total Assets:	\$131,759.40	\$126,694.29	\$258,453.69

#### Liabilities

Account	Operating	Reserves	Total
Liability			
03010 Accounts Payable	\$312.15	\$0.00	\$312.15
03025 Accrued Expenses	\$2,541.68	\$0.00	\$2,541.68
03030 Due To/From Reserves	(\$91.00)	\$0.00	(\$91.00)
03110 Exchange	(\$9,964.67)	\$0.00	(\$9,964.67)
03200 Deferred Insurance Claim	\$50,670.59	\$0.00	\$50,670.59
03310 Prepaid Member Fees	\$6,272.11	\$0.00	\$6,272.11
Liability Total	\$49,740.86	\$0.00	\$49,740.86
Total Liabilities:	\$49,740.86	\$0.00	\$49,740.86

#### Equity

Account	Operating	Reserves	Total
Reserves			
05010 Reserve Roof	\$0.00	\$86,180.94	\$86,180.94
05015 Reserve Painting	\$0.00	\$16,362.63	\$16,362.63
05020 Reserve Paving	\$0.00	\$13,998.76	\$13,998.76
05025 Reserve- 40 Year Inspection	\$0.00	\$3,101.49	\$3,101.49
05030 Reserve Interest	\$0.00	\$7,050.47	\$7,050.47
Reserves Total	\$0.00	\$126,694.29	\$126,694.29
Members Equity			
05510 Retained Earnings	\$69,999.61	\$0.00	\$69,999.61
Members Equity Total	\$69,999.61	\$0.00	\$69,999.61
Current Year Net Income/(Loss)	\$12,018.93	\$0.00	\$12,018.93
Total Equity:	\$82,018.54	\$126,694.29	\$208,712.83

Account	Operating	Reserves	Total
Total Liabilities & Equity	\$131,759.40	\$126,694.29	\$258,453.69

Run Date: 05/10/2025 Run Time: 09:16 AM

#### **INCOME STATEMENT**

Start: 04/01/2025 | End: 04/30/2025

Income

Account			Current			Year to Date	Yearly
	Actual	Budget	Variance	Actual	Budget	Variance	Budget
Income							
06110 Maintenance Income	21,296.00	21,296.00	0.00	85,184.00	85,184.00	0.00	255,552.00
06160 Misc. Owner Income	0.00	0.00	0.00	550.00	0.00	550.00	0.00
06165 Owners Interest Income	0.00	0.00	0.00	73.58	0.00	73.58	0.00
06170 Owner Late Fees	0.00	0.00	0.00	100.00	0.00	100.00	0.00
06190 Admin/Collection Fees Reimb.	117.00	0.00	117.00	307.00	0.00	307.00	0.00
06900 Interest	1.42	0.00	1.42	5.09	0.00	5.09	0.00
Income Total	21,414.42	21,296.00	118.42	86,219.67	85,184.00	1,035.67	255,552.00
Total Income	21,414.42	21,296.00	118.42	86,219.67	85,184.00	1,035.67	255,552.00
		Expens	se				
Account			Current			Year to Date	Yearly
	Actual	Budget	Variance	Actual	Budget	Variance	Budget
UTILITIES							
07010 Refuse	1,961.00	2,125.00	164.00	7,094.00	8,500.00	1,406.00	25,500.00
07050 Electricity	104.13	150.00	45.87	445.94	600.00	154.06	1,800.00
07060 Water / Sewer	(296.99)	3,416.67	3,713.66	9,762.65	13,666.68	3,904.03	41,000.00
07155 Parking Enforcement	375.00	208.33	(166.67)	4,006.38	833.32	(3,173.06)	2,500.00
UTILITIES Total	2,143.14	5,900.00	3,756.86	21,308.97	23,600.00	2,291.03	70,800.00
BUILDING MAINTENANCE							
07210 Repair & Maintenance	245.39	2,015.26	1,769.87	3,168.22	8,061.04	4,892.82	24,183.10
07220 Janitorial	350.00	666.67	316.67	1,425.00	2,666.68	1,241.68	8,000.00
07230 Exterminating	0.00	62.50	62.50	310.50	250.00	(60.50)	750.00
07240 Fire Equipment Maint & Repair	0.00	100.00	100.00	0.00	400.00	400.00	1,200.00
07250 Surveillance Cameras & Interne	0.00	166.67	166.67	2,328.93	666.68	(1,662.25)	2,000.00
07320 Plumbing Repairs	0.00	41.67	41.67	150.00	166.68	16.68	500.00
07340 Paving Repairs	0.00	41.67	41.67	0.00	166.68	166.68	500.00
BUILDING MAINTENANCE Total	595.39	3,094.44	2,499.05	7,382.65	12,377.76	4,995.11	37,133.10
GROUND MAINTENANCE							
08010 Lawn Maintenance	883.34	916.67	33.33	3,416.68	3,666.68	250.00	11,000.00
08020 Irrigation	0.00	166.67	166.67	388.12	666.68	278.56	2,000.00
08030 Tree Trim - Removal	0.00	83.33	83.33	0.00	333.32	333.32	1,000.00
08050 Landscape Extras	0.00	166.67	166.67	0.00	666.68	666.68	2,000.00
GROUND MAINTENANCE Total	883.34	1,333.34	450.00	3,804.80	5,333.36	1,528.56	16,000.00
MANAGEMENT							
09000 Management Fees	798.00	798.00	0.00	3,192.00	3,192.00	0.00	9,576.00
MANAGEMENT Total	798.00	798.00	0.00	3,192.00	3,192.00	0.00	9,576.00
ADMINISTRATIVE & OFFICE							
09110 Office Expense	0.00	62.50	62.50	424.51	250.00	(174.51)	750.00
09120 CPA	0.00	100.00	100.00	0.00	400.00	400.00	1,200.00
09125 Legal	0.00	150.00	150.00	573.52	600.00	26.48	1,800.00
09140 Fees/Permits	0.00	41.67	41.67	820.55	166.68	(653.87)	500.00
09145 Fire Equip Inspect	0.00	70.83	70.83	0.00	283.32	283.32	850.00
05145 Fire Equip inspect	0.00	70.03	70.03	0.00	203.32	203.32	
							1 of 2

Account			Current			Year to Date	Yearly
	Actual	Budget	Variance	Actual	Budget	Variance	Budget
09150 General Insurance	6,280.62	6,729.83	449.21	24,632.10	26,919.32	2,287.22	80,758.00
ADMINISTRATIVE & OFFICE Total	6,280.62	7,154.83	874.21	26,450.68	28,619.32	2,168.64	85,858.00
RESERVES							
09200 Reserve Transfer	3,015.41	3,015.41	0.00	12,061.64	12,061.64	0.00	36,184.90
RESERVES Total	3,015.41	3,015.41	0.00	12,061.64	12,061.64	0.00	36,184.90
Total Expense	13,715.90	21,296.02	7,580.12	74,200.74	85,184.08	10,983.34	255,552.00
Net Income	7,698.52	(0.02)	7,698.54	12,018.93	(0.08)	12,019.01	0.00

GENERAL LEDGER DETAIL

As of: Start: 04/01/2025 | End: 04/30/2025

Account				Balance Forward	Debits	Credits E	nding Balance
•	ular Bank Oper			\$63,995.80	\$78,001.95	\$16,414.77	\$125,582.98
Date	Source - Entry Type	Check#	Description / Vendor	Reference	Debits	Credits	
4/1/2025	AP 240259 - Print Check	97	IGALH - Igal Hebron	Vent Cleaning	\$0.00	\$92.50	
4/1/2025	AR 240553 - Cash Receipts - Lockbox	3360			\$864.00	\$0.00	
4/1/2025	GL 253181 - Misc Deposit			void # 59 lv8 stale dated	\$634.32	\$0.00	
4/1/2025	GL 253182 - Misc Deposit			void dup posting	\$3,260.04	\$0.00	
4/2/2025	AP 240948 - Print Check	106	GPM - Grant Property Management	April 2025 Professional Management Services	\$0.00	\$798.00	
4/2/2025	AP 240948 - Print Check	101	RYAN - RYAN ASSOCIATES, INC.	Unit 3270 Inspection & Repair	\$0.00	\$100.00	
4/2/2025	AP 240948 - Print Check	102	RYAN - RYAN ASSOCIATES, INC.	Repairs Unit 3254	\$0.00	\$100.00	
4/2/2025	AP 240948 - Print Check	103	RYAN-179 - RYAN ASSOCIATES INC	Unit 3282 Repairs	\$0.00	\$144.45	
4/2/2025	AP 240948 - Print Check	99	DIAMB - Diamond Bright Maintenance	April Janitorial	\$0.00	\$350.00	
4/2/2025	AP 240948 - Print Check	100	UNIVERSAL - UNIVERSAL WASTE	April 2025 Service	\$0.00	\$1,561.00	
4/2/2025	AP 240948 - Print Check	104	UNIVERSAL - UNIVERSAL WASTE	Bulk Trash Pickup	\$0.00	\$400.00	
4/2/2025	AP 240948 - Print Check	98	AZPARK - A-Z PARKING ENFORCEMENT SOLUTIONS, INC	04/01/25-04/30/25	\$0.00	\$375.00	
4/2/2025	AP 240948 - Print Check	105	CCMVSC - Victoria Square	Reserve Transfer	\$0.00	\$3,015.41	
4/4/2025	AP 232069 - Hand Written Check	ACH	CITYCC - CITY OF CORAL SPRINGS - WATER	01/29/25-02/27/25	\$0.00	\$2,963.05	
4/4/2025	AR 242339 - Cash Receipts - Lockbox	880715172			\$484.00	\$0.00	
4/6/2025	AR 239849 - Cash Receipts - Direct Debit	474649380		Automated Payment for Apply Charges Batch #239846	\$11,205.58	\$0.00	
4/7/2025	AR 242508 - Cash Receipts - Direct Debit	474955684		One Time Payment	\$968.00	\$0.00	
4/7/2025	AR 242856 - Cash Receipts - Lockbox	3218			\$484.00	\$0.00	
4/8/2025	AR 243657 - Cash Receipts - Lockbox	995141			\$869.00	\$0.00	
4/9/2025	AR 244181 - Cash Receipts - Lockbox	153986541			\$879.00	\$0.00	
4/11/2025	AR 244941 - Cash Receipts - Lockbox	1759			\$1,936.00	\$0.00	
4/12/2025	AR 244876 - Cash Receipts - Direct Debit	475541324		One Time Payment	\$502.00	\$0.00	
4/14/2025	AR 245394 - Cash Receipts - Lockbox	5258			\$2,824.00	\$0.00	
4/15/2025	AR 245424 - Cash Receipts - Miscellaneous	63-9138		Insurance claim#4235486	\$50,670.59	\$0.00	
4/15/2025	GL 253184 - Misc Payment			1st insurance	\$0.00	\$6,280.62	
4/17/2025	AR 246803 - Cash Receipts - Lockbox	95923665			\$968.00	\$0.00	
4/18/2025	AR 246831 - Cash	718510192			\$484.00	\$0.00	

Run Date: 05/10/2025 Run Time: 09:16 AM

Account				Balance Forward	Debits	Credits E	nding Balance
4/20/2025	AP 241071 - Hand	ACH	VALLEY - VALLEY NATIONAL BANK-LOANS	032025 9368	\$0.00	\$130.61	
4/28/2025	Written Check AR 249732 - Cash	98587954			\$484.00	\$0.00	
4/30/2025	Receipts - Lockbox AR 252810 - Cash	883290436			\$484.00	\$0.00	
4/30/2025	Receipts - Lockbox GL 253183 - Misc			fpl	\$0.00	\$104.13	
4/30/2025	Payment GL 253185 - Misc Bank Transaction				\$1.42	\$0.00	
	To/From Reserves			(\$91.00)	\$3,015.41	\$3,015.41	(\$91.00)
Date	Source - Entry Type	Check#	Description / Vendor	Reference	Debits	Credits	
4/30/2025	GL 253180 - Journal Entry		MONTHLY RESERVES	RESERVES	\$3,015.41	\$0.00	
4/30/2025	GL 253187 - Journal Entry		Rev due to	Rev due to	\$0.00	\$3,015.41	
01030 Vall	ey Bank Reserve Source - Entry Type	Check#	Description / Vendor	\$123,510.87 Reference	\$3,274.42 Debits	\$0.00 Credits	\$126,785.29
	AP 239775 - Enter Bill		CCMVSC - Victoria Square	Reserve Transfer	\$3,015.41	\$0.00	
	GL 253179 - Misc Bank Transaction		CCIVIVOC - VICTORIA SQUARE	veseive ilgiiziei	\$259.01	\$0.00	
01110 A/R Date	Maintenance Source - Entry Type	Check#	Description / Vendor	\$6,002.75 Reference	\$21,296.00 Debits	\$22,352.75 Credits	\$4,946.00
4/1/2025	AR 239846 - Apply		<u> </u>		\$21,296.00	\$0.00	
	Charges AR 239848 - Apply				\$0.00	\$2,963.86	
4/1/2025	PrePaids AR 240553 - Cash	3360			\$0.00	\$864.00	
	Receipts - Lockbox AR 242339 - Cash	880715172			\$0.00	\$420.75	
4/6/2025	Receipts - Lockbox AR 239849 - Cash	474649380		Automated	\$0.00	\$10,553.00	
	Receipts - Direct Debit			Payment for Apply Charges Batch			
4/7/2025	AR 242508 - Cash Receipts - Direct Debit	474955684		#239846 One Time Payment	\$0.00	\$968.00	
4/7/2025	AR 242856 - Cash	3218			\$0.00	\$484.00	
4/8/2025	Receipts - Lockbox AR 243657 - Cash	995141			\$0.00	\$484.00	
4/9/2025	Receipts - Lockbox AR 244181 - Cash	153986541			\$0.00	\$879.00	
4/11/2025	Receipts - Lockbox AR 244941 - Cash	1759			\$0.00	\$1,717.00	
4/12/2025	Receipts - Lockbox AR 244876 - Cash	475541324		One Time Payment	\$0.00	\$502.00	
4/14/2025	Receipts - Direct Debit AR 245394 - Cash	5258			\$0.00	\$1,549.14	
4/17/2025	Receipts - Lockbox AR 246803 - Cash	95923665			\$0.00	\$484.00	
4/18/2025	Receipts - Lockbox AR 246831 - Cash	718510192			\$0.00	\$484.00	
	Receipts - Lockbox			4	4	4	4
01150 A/R Date	Owners Interest Source - Entry Type	Check#	Description / Vendor	\$73.58 Reference	\$0.00 Debits	\$73.58 Credits	\$0.00
4/6/2025	AR 239849 - Cash Receipts - Direct Debit	474649526		Automated Payment for Apply Charges Batch #239846	\$0.00	\$73.58	
01160 A/R	Miscellaneous			\$745.00	\$0.00	\$18.00	\$727.00 2 of 6

Account	Carrier Francisco	Ch a ale#	Description / Vander	Balance Forward	Debits		nding Balance
Date	Source - Entry Type	Check#	Description / Vendor	Reference	Debits	Credits	
4/11/2025	AR 244941 - Cash Receipts - Lockbox	1969			\$0.00	\$18.00	
01170 A/R	Late Charges			\$100.00	\$0.00	\$0.00	\$100.00
01195 Attc	orney Fees Receivab	le		\$206.42	\$117.00	\$0.00	\$323.42
Date	Source - Entry Type	Check#	Description / Vendor	Reference	Debits	Credits	
4/30/2025	AR 250959 - Collection Fee				\$117.00	\$0.00	
01210 Utili	ity Deposits			\$80.00	\$0.00	\$0.00	\$80.00
03010 Acco	ounts Payable			\$0.00	\$6,936.36	\$7,248.51	(\$312.15)
Date	Source - Entry Type	Check#	Description / Vendor	Reference	Debits	Credits	
4/1/2025	AP 230871 - Enter Bill		AZPARK - A-Z PARKING ENFORCEMENT SOLUTIONS, INC	04/01/25-04/30/25	\$0.00	\$375.00	
4/1/2025	AP 239421 - Enter Bills - Separate Check		GPM - Grant Property Management	April 2025 Professional Management Services	\$0.00	\$798.00	
4/1/2025	AP 239630 - Enter Bills - Separate Check		DIAMB - Diamond Bright Maintenance	April Janitorial	\$0.00	\$350.00	
4/1/2025	AP 239775 - Enter Bill		CCMVSC - Victoria Square	Reserve Transfer	\$0.00	\$3,015.41	
4/1/2025	AP 240258 - Enter Bills - Separate Check		IGALH - Igal Hebron	Vent Cleaning	\$0.00	\$92.50	
4/1/2025	AP 240259 - Print Check	97	IGALH - Igal Hebron	Vent Cleaning	\$92.50	\$0.00	
4/2/2025	AP 232182 - Enter Bill		UNIVERSAL - UNIVERSAL WASTE	Bulk Trash Pickup	\$0.00	\$400.00	
4/2/2025	AP 235619 - Enter Bills - Separate Check		RYAN-179 - RYAN ASSOCIATES INC	Unit 3282 Repairs	\$0.00	\$144.45	
4/2/2025	AP 235620 - Enter Bill		RYAN - RYAN ASSOCIATES, INC.	Repairs Unit 3254	\$0.00	\$100.00	
4/2/2025	AP 238425 - Enter Bills - Separate Check		RYAN - RYAN ASSOCIATES, INC.	Unit 3270 Inspection & Repair	\$0.00	\$100.00	
4/2/2025	AP 240948 - Print Check	106	GPM - Grant Property Management	April 2025 Professional Management Services	\$798.00	\$0.00	
4/2/2025	AP 240948 - Print Check	101	RYAN - RYAN ASSOCIATES, INC.	Unit 3270 Inspection & Repair	\$100.00	\$0.00	
4/2/2025	AP 240948 - Print Check	102	RYAN - RYAN ASSOCIATES, INC.	Repairs Unit 3254	\$100.00	\$0.00	
4/2/2025	AP 240948 - Print Check	103	RYAN-179 - RYAN ASSOCIATES INC	Unit 3282 Repairs	\$144.45	\$0.00	
4/2/2025	AP 240948 - Print Check	99	DIAMB - Diamond Bright Maintenance	April Janitorial	\$350.00	\$0.00	
4/2/2025	AP 240948 - Print Check	100	UNIVERSAL - UNIVERSAL WASTE	April 2025 Service	\$1,561.00	\$0.00	
4/2/2025	AP 240948 - Print Check	104	UNIVERSAL - UNIVERSAL WASTE	Bulk Trash Pickup	\$400.00	\$0.00	
4/2/2025	AP 240948 - Print Check	98	AZPARK - A-Z PARKING ENFORCEMENT SOLUTIONS, INC	04/01/25-04/30/25	\$375.00	\$0.00	
4/2/2025	AP 240948 - Print Check	105	CCMVSC - Victoria Square	Reserve Transfer	\$3,015.41	\$0.00	
4/10/2025	AP 237294 - Enter Bills - Separate Check		UNIVERSAL - UNIVERSAL WASTE	April 2025 Service	\$0.00	\$1,561.00	
4/22/2025	AP 247139 - Enter Bills - Separate Check		RYAN-179 - RYAN ASSOCIATES INC		\$0.00	\$312.15	
03025 Accr	rued Expenses Source - Entry Type	Check#	Description / Vendor	(\$1,658.34) Reference	\$0.00 <b>Debits</b>	\$883.34 Credits	(\$2,541.68)
	GL 253186 - Journal Entry		April accrue exp	April Accrue exp	\$0.00	\$883.34	
03030 Due	To/From Reserves Source - Entry Type	Check#	Description / Vendor	\$91.00 Reference	\$3,015.41 Debits	\$3,015.41 Credits	\$91.00

Account	CL 252400 : '		MACNITURY DECESS (50	Balance Forward	Debits		Ending Balance
4/30/2025	GL 253180 - Journal Entry		MONTHLY RESERVES	RESERVES	\$0.00	\$3,015.41	
4/30/2025	GL 253187 - Journal Entry		Rev due to	Rev due to	\$3,015.41	\$0.00	
03110 Exch	nange			\$9,964.67	\$0.00	\$0.00	\$9,964.67
03200 Defe	erred Insurance Clai	m		\$0.00	\$0.00	\$50,670.59	(\$50,670.59)
Date	Source - Entry Type	Check#	Description / Vendor	Reference	Debits	Credits	
4/15/2025	AR 245424 - Cash Receipts - Miscellaneous	63-9138		Insurance claim#4235486	\$0.00	\$50,670.59	
03310 Prep	oaid Member Fees			(\$5,280.86)	\$2,963.86	\$3,955.11	(\$6,272.11)
Date	Source - Entry Type	Check#	Description / Vendor	Reference	Debits	Credits	
4/1/2025	AR 239848 - Apply				\$2,963.86	\$0.00	
4/4/2025	PrePaids AR 242339 - Cash	880715172			\$0.00	\$63.25	
4/6/2025	Receipts - Lockbox AR 239849 - Cash Receipts - Direct Debit	474649500		Automated Payment for Apply Charges Batch #239846	\$0.00	\$579.00	
4/8/2025	AR 243657 - Cash	29111882		#233040	\$0.00	\$385.00	
4/11/2025	Receipts - Lockbox AR 244941 - Cash Receipts - Lockbox	1759			\$0.00	\$201.00	
4/14/2025	AR 245394 - Cash	5258			\$0.00	\$1,274.86	
4/17/2025	Receipts - Lockbox AR 246803 - Cash	29694397			\$0.00	\$484.00	
4/28/2025	Receipts - Lockbox AR 249732 - Cash	98587954			\$0.00	\$484.00	
4/30/2025	Receipts - Lockbox AR 252810 - Cash Receipts - Lockbox	883290436			\$0.00	\$484.00	
05010 Rese	erve Roof			(\$84,267.41)	\$0.00	\$1,913.53	(\$86,180.94)
Date	Source - Entry Type	Check#	Description / Vendor	Reference	Debits	Credits	
4/30/2025	GL 253180 - Journal Entry		MONTHLY RESERVES	RESERVES	\$0.00	\$1,913.53	
05015 Rese	erve Painting			(\$15,606.50)	\$0.00	\$756.13	(\$16,362.63)
Date	Source - Entry Type	Check#	Description / Vendor	Reference	Debits	Credits	
4/30/2025	GL 253180 - Journal Entry		MONTHLY RESERVES	RESERVES	\$0.00	\$756.13	
05020 Rese	erve Paving			(\$13,719.34)	\$0.00	\$279.42	(\$13,998.76)
Date	Source - Entry Type	Check#	Description / Vendor	Reference	Debits	Credits	,
4/30/2025	GL 253180 - Journal Entry		MONTHLY RESERVES	RESERVES	\$0.00	\$279.42	
05025 Rese	erve- 40 Year Inspec Source - Entry Type	tion Check#	Description / Vendor	(\$3,035.16) Reference	\$0.00 Debits	\$66.33 Credits	(\$3,101.49)
4/30/2025	GL 253180 - Journal		MONTHLY RESERVES	RESERVES	\$0.00	\$66.33	
	Entry						
05030 Rese	erve Interest			(\$6,791.46)	\$0.00	\$259.01	(\$7,050.47)
Date	Source - Entry Type	Check#	Description / Vendor	Reference	Debits	Credits	
4/30/2025	GL 253179 - Misc Bank Transaction				\$0.00	\$259.01	
05510 Reta	ained Earnings			(\$69,999.61)	\$0.00	\$0.00	(\$69,999.61)
	ntenance Income			(\$63,888.00)	\$0.00	\$21,296.00	(\$85,184.00)
Date	Source - Entry Type	Check#	Description / Vendor	Reference	Debits	Credits	
	AR 239846 - Apply				\$0.00	\$21,296.00	

Account				Balance Forward	Debits	Credits Er	iding Balance
	Charges						
	c. Owner Income			(\$550.00)	\$0.00	\$0.00	(\$550.00)
	ners Interest Income	9		(\$73.58)	\$0.00	\$0.00	(\$73.58)
	ner Late Fees			(\$100.00)	\$0.00	\$0.00	(\$100.00)
	nin/Collection Fees		5	(\$190.00)	\$0.00	\$117.00	(\$307.00)
Date	Source - Entry Type	Check#	Description / Vendor	Reference	Debits	Credits	
4/30/2025	AR 250959 - Collection Fee				\$0.00	\$117.00	
06900 Inte Date	rest Source - Entry Type	Check#	Description / Vendor	(\$3.67) Reference	\$0.00 Debits	\$1.42 Credits	(\$5.09)
4/30/2025	GL 253185 - Misc Bank Transaction				\$0.00	\$1.42	
07010 Refu	ıse			\$5,133.00	\$1,961.00	\$0.00	\$7,094.00
Date	Source - Entry Type	Check#	Description / Vendor	Reference	Debits	Credits	. ,
4/2/2025	AP 232182 - Enter Bill		UNIVERSAL - UNIVERSAL WASTE	Bulk Trash Pickup	\$400.00	\$0.00	
4/10/2025	AP 237294 - Enter Bills - Separate Check		UNIVERSAL - UNIVERSAL WASTE	April 2025 Service	\$1,561.00	\$0.00	
07050 Elec	tricity			\$341.81	\$104.13	\$0.00	\$445.94
Date	Source - Entry Type	Check#	Description / Vendor	Reference	Debits	Credits	<del>ү-т</del> у.у-
4/30/2025	GL 253183 - Misc Payment			fpl	\$104.13	\$0.00	
07060 Wat	•			¢10.0E0.64	\$2,963.05	¢2.260.04	¢0.762.65
Date	Source - Entry Type	Check#	Description / Vendor	\$10,059.64 Reference	۶۷,905.05 <b>Debits</b>	\$3,260.04 Credits	\$9,762.65
4/1/2025	GL 253182 - Misc		· ,	void dup posting	\$0.00	\$3,260.04	
4/4/2025	Deposit AP 232069 - Hand Written Check	ACH	CITYCC - CITY OF CORAL SPRINGS - WATER	01/29/25-02/27/25	\$2,963.05	\$0.00	
	king Enforcement	Cl1-#	Description / Wander	\$3,631.38	\$375.00	\$0.00	\$4,006.38
Date	Source - Entry Type	Check#	Description / Vendor	Reference	Debits	Credits	
4/1/2025	AP 230871 - Enter Bill		AZPARK - A-Z PARKING ENFORCEMENT SOLUTIONS, INC	04/01/25-04/30/25	\$375.00	\$0.00	
07210 Repa	air & Maintenance			\$2,922.83	\$879.71	\$634.32	\$3,168.22
Date	Source - Entry Type	Check#	Description / Vendor	Reference	Debits	Credits	
4/1/2025	AP 240258 - Enter Bills		IGALH - Igal Hebron	Vent Cleaning	\$92.50	\$0.00	
4/1/2025	- Separate Check GL 253181 - Misc Deposit			void # 59 lv8 stale dated	\$0.00	\$634.32	
4/2/2025	AP 235619 - Enter Bills - Separate Check		RYAN-179 - RYAN ASSOCIATES INC	Unit 3282 Repairs	\$144.45	\$0.00	
4/2/2025	AP 235620 - Enter Bill		RYAN - RYAN ASSOCIATES, INC.	Repairs Unit 3254	\$100.00	\$0.00	
4/2/2025	AP 238425 - Enter Bills		RYAN - RYAN ASSOCIATES, INC.	Unit 3270	\$100.00	\$0.00	
4/20/2025	- Separate Check AP 241071 - Hand	ACH	VALLEY - VALLEY NATIONAL BANK-LOANS	Inspection & Repair 032025 9368	\$130.61	\$0.00	
4/22/2025	Written Check AP 247139 - Enter Bills - Separate Check		RYAN-179 - RYAN ASSOCIATES INC		\$312.15	\$0.00	
07220 Janit	·			\$1,075.00	\$350.00	\$0.00	\$1,425.00
Date	Source - Entry Type	Check#	Description / Vendor	Reference	<b>Debits</b>	Credits	Ψ1, 123.00
4/1/2025	AP 239630 - Enter Bills - Separate Check		DIAMB - Diamond Bright Maintenance	April Janitorial	\$350.00	\$0.00	
07220 Ev#o	erminating			\$310.50	\$0.00	\$0.00	\$310.50
U/230 EXTE	_						
	eillance Cameras &	Interne		\$2,328.93	\$0.00	\$0.00	\$2,328.93
07250 Surv	veillance Cameras & nbing Repairs	Interne		\$2,328.93 \$150.00	\$0.00 \$0.00	\$0.00 \$0.00	\$2,328.93 \$150.00

Account				<b>Balance Forward</b>	Debits	Credits	<b>Ending Balance</b>
Date	Source - Entry Type	Check#	Description / Vendor	Reference	Debits	Credits	
4/30/2025	GL 253186 - Journal Entry		April accrue exp	April Accrue exp	\$883.34	\$0.00	
08020 Irrig	gation			\$388.12	\$0.00	\$0.00	\$388.12
09000 Ma	nagement Fees			\$2,394.00	\$798.00	\$0.00	\$3,192.00
Date	Source - Entry Type	Check#	Description / Vendor	Reference	Debits	Credits	
4/1/2025	AP 239421 - Enter Bills - Separate Check		GPM - Grant Property Management	April 2025 Professional Management Services	\$798.00	\$0.00	
09110 Offi	ice Expense			\$424.51	\$0.00	\$0.00	\$424.51
09125 Leg	al			\$573.52	\$0.00	\$0.00	\$573.52
09140 Fee	s/Permits			\$820.55	\$0.00	\$0.00	\$820.55
09150 Ger	neral Insurance			\$18,351.48	\$6,280.62	\$0.00	\$24,632.10
Date	Source - Entry Type	Check#	Description / Vendor	Reference	Debits	Credits	, ,
4/15/2025	GL 253184 - Misc Payment			1st insurance	\$6,280.62	\$0.00	
09200 Res	erve Transfer			\$9,046.23	\$3,015.41	\$0.00	\$12,061.64
Date	Source - Entry Type	Check#	Description / Vendor	Reference	Debits	Credits	, ,
4/30/2025	GL 253180 - Journal Entry		MONTHLY RESERVES	RESERVES	\$3,015.41	\$0.00	
Total:				\$0.00	\$136,230.67	\$136,230.67	\$0.00

## **Aged Open Items**

#### **VICTORIA SQUARE CONDOMINIUM**

Run Date: 05/10/2025 As of: 04/30/2025 Run Time: 09:16 AM

Item #	Vendor	Invoice	Date	Current	31-60	61-90	Over 90
247139	RYAN-179-RYAN ASSOCIATES INC 07210 Repair & Maintenance	3441	4/22/2025	\$312.15	\$0.00	\$0.00	\$0.00
Total				\$312.15	\$0.00	\$0.00	\$0.00

**Grand Total** \$312.15

#### **Report Summary**

Code	Account#	Current	Over 30	Over 60	Over 90	Total
A1 - MAINTENANCE	01110	\$3,328.00	\$1,022.00	\$484.00	\$112.00	\$4,946.00
07 - Misc. Charges	01160	\$0.00	\$0.00	\$0.00	\$682.00	\$682.00
A40 - Mailboxes	01160	\$0.00	\$0.00	\$0.00	\$45.00	\$45.00
01 - Late Fees	01170	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00
03 - Admin. Fees	01195	\$117.00	\$136.00	\$36.00	\$108.00	\$397.00
05 - Attorney Fees	01195	(\$73.58)	\$0.00	\$0.00	\$0.00	(\$73.58)
Grand Total:		\$3,371.42	\$1,258.00	\$520.00	\$947.00	\$6,096.42

Account#	Account Description	Delinquency Amount
01110	A/R Maintenance	\$4,946.00
01160	A/R Miscellaneous	\$727.00
01170	A/R Late Charges	\$100.00
01195	Attorney Fees Receivable	\$323.42
Total:		\$6,096.42

**Total Number of Homes: 17** 

## Victoria Square Condominium Accounts Payable as of April 30, 2025

Payable to:	Account	Amount
Death and Coming	0040	4 700 00
Best Lawn Service Consolidated Community Mgmt	8010 9000	1,766.68 775.00
	_	
Total A/P	_	\$ 2,541.68

## BANK RECONCILIATION Statement Date: 4/30/2025

Reconciliation Summary: 4 - POPU	LAR COMMUNITY BANK	GL Account: 010	010 - Popular Bank Oper
Bank Statement Balance	\$125,675.48	Account Balance	\$125,582.98
GL Account Balance	\$125,582.98	+ Uncleared Payments	\$92.50
Difference	\$92.50	- Uncleared Deposits	\$0.00
		Reconciling Balance	\$125,675.48
		- Statement Balance	\$125,675.48
		Difference	\$0.00

Check #	Date	Source / Bate	ch Reference	Status		Deposits	Payments
97	4/1/2025	AP 240259	IGALH - Igal Hebron	Uncleared		0.00	92.50
				···	Totals	\$0.00	\$92.50



Last statement: March 31, 2025 This statement: April 30, 2025

Total days in statement period: 30

Direct inquiries to: Customer Care Center, 1-800-377-0800

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5100842006

(11)

VICTORIA SQUARE CONDO ASSOCIATION, INC. C/O CCM 7124 N NOB HILL RD TAMARAC FL 33321-1841

Popular Bank P.O. Box 4890 Miami Lakes, FL 33014

### **Pab Business Interest Checking**

Account number	5100842006	Beginning balance	\$69,913.15
Enclosures	11	Total additions	74,107.59
Low balance	\$65,299.25	Total subtractions	18,345.26
Average balance	\$88,474.60	Ending balance	\$125,675.48
Avg collected balance	\$85,889.00		
Interest paid year to date	\$5.09		

#### CHECKS

Number	Date	Amount	Control
94	04-08	1,900.00	000007083111490
94 96 *	04-07	122.99	000007115362880
98 *	04-15	375.00	000007083573410
99	04-11	350.00	000007115818470
100	04-08	1,561.00	000007083119000
101	04-07	100.00	000007115387990
102	04-07	100.00	000007115387960
103	04-07	144.45	000007115387980
104	04-08	400.00	000007083119010
105	04-07	3,015.41	000007115383660
106	04-11	798.00	000007083394870
+ 01 ' ' 1 1	100000000000000000000000000000000000000		

<sup>\*</sup> Skip in check sequence

#### OTHER DEBITS

Date	Description	Subtractions
04-04	'Preauthorized Wd	2,963.05
	CORALCONCUTILITY250404 000211274453319653	H2
04-15	'Preauthorized Wd	46.42
	FPL DIRECT DEBITELEC PYMT250415 000111000012207130	
04-15	'Preauthorized Wd	57.71
	FPL DIRECT DEBITELEC PYMT250415 000111000012207170	
04-15	'Preauthorized Wd	6,280.62
	FIRST INSURANCEINSURANCE250415 79108627 000071925330781423	,



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Date	Description	Subtractions
04-22	'Preauthorized Wd	130.61
	VALLEY NATIONALPAYMENT250422	
	000021201380141349	

#### **CREDITS**

Date	Description	Additions
04-01	'Lock Box Deposit	864.00
	00000007114935590	
04-04	'Lock Box Deposit	484.00
	00000007082991820	
04-07	'Lock Box Deposit	484.00
	00000007115436630	
04-08	'Preauthorized Credit	11,689.58
	PayLease.comSettlement250408	
	000023652993558	
	000111924687873424	
04-08	'Lock Box Deposit	869.00
	00000007115573760	
04-09	'Lock Box Deposit	879.00
	00000007083173540	
04-10	'Preauthorized Credit	484.00
	PAYLEASE.COMCREDIT250410	
	420778443 000104000014027815	
04-11	'Lock Box Deposit	1,936.00
04-11	00000007115853110	1,936.00
04-14	'Lock Box Deposit	2,824.00
04-14	00000007115957770	2,824.00
04-15	'Preauthorized Credit	502.00
04-15		502.00
	PayLease.comSettlement250415 000023703959378	
	000111924688225665	
04-17	'Lock Box Deposit	968.00
0111	00000007116148520	000.00
04-18	'Lock Box Deposit	484.00
	00000007116233290	
04-22	'Mail/Courier Deposit	50,670.59
12 8 6766	00000005548975270	1-1-1-1
04-28	'Lock Box Deposit	484.00
	00000007116758840	
04-30	'Lock Box Deposit	484.00
3.00	00000007116968640	101.00
04-30	'Interest Credit	1.42
	0000000000000000	- 1.12

#### **DAILY BALANCES**

Date	Amount	Date	Amount	Date	Amount
03-31	69,913.15	04-09	74,875.83	04-17	73,682.08
04-01	70,777.15	04-10	75,359.83	04-18	74,166.08
04-04	68,298.10	04-11	76,147.83	04-22	124,706.06
04-07	65,299.25	04-14	78,971.83	04-28	125,190.06
04-08	73,996.83	04-15	72,714.08	04-30	125,675.48



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#### OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00







Check # 0094, Posted 04-08-25, Amount 1,900.00





Check # 0098, Posted 04-15-25, Amount 375.00





Check # 0100, Posted 04-08-25, Amount 1,561.00

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Check # 0096, Posted 04-07-25, Amount 122.99



F0000099F (CG3112605): 5100842006F



Check # 0099, Posted 04-11-25, Amount 350.00





Check # 0101, Posted 04-07-25, Amount 100.00







Check # 0102, Posted 04-07-25, Amount 100.00





Check # 0104, Posted 04-08-25, Amount 400.00





Check # 0106, Posted 04-11-25, Amount 798.00

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Check # 0103, Posted 04-07-25, Amount 144.45





Check # 0105, Posted 04-07-25, Amount 3,015.41

#### PLEASE ADVISE US OF ANY CHANGES OF ADDRESS

#### **BALANCE YOUR ACCOUNT IN 5 EASY STEPS!**

BEFORE YOU BEGIN, DO THE FOLLOWING IN YOUR CHECKBOOK:

- ADD ANY DEPOSITS THAT APPEAR ON THIS STATEMENT BUT THAT DO NOT APPEAR IN YOUR CHECKBOOK; AND
- SUBTRACT ANY ITEMS THAT APPEAR ON THIS STATEMENT BUT THAT DO NOT APPEAR IN YOUR CHECKBOOK.

1	Enter the balance shown on this statement.  The balance is the Ending Total found in the "Daily Activity" section of your statement.	\$	Example:	CHART A  OUTSTANDING DEPOSIT  Deposit	DEPOSIT AMOUNT \$ 100	
2	Total all outstanding deposits that appear in your checkbook but that do not appear on this statement.  (Use Chart A to easily edd up your outstanding deposits.)	\$	<b>⋖</b>	TOTAL:	s	
3	Add the totals from Steps 1 and 2. Enter it here.	\$		CHART B OUTSTANDING	WITHDRAW	
4	Total all outstanding withdrawals that appear in your checkbook but that do not appear on this statement.  (Use Chart B to easily add up your outstanding withdrawals.)	\$	Example:	WITHDRAWAL Debit Credit Purchase	\$ 100	50
5	Subtract the total in Step 4 from, the total in Step 3.	\$				
		This should be the Balance In your Checkbook		TOTAL:	s	

#### IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS

(FOR CONSUMER ACCOUNTS ONLY. FOR BUSINESS ACCOUNTS, PLEASE REFER TO THE BUSINESS BANKING DISCLOSURE AND AGREEMENT) WRITE US AT THE ADDRESS OR CALL US AT THE TELEPHONE NUMBER ON THE FRONT OF THIS STATEMENT AS SOON AS YOU CAN.

If you think your statement or a receipt is wrong, or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we send you the FIRST statement on which the error or problem appeared.

- Tell us your name and account number
  - Describe the error or transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- Tell us the dollar amount of the suspected error and the date it appears on your statement.

We will investigate your complaint and will correct any error promptly. We will tell you the results of our investigation within 10 business days after we hear from you (20 business days if the transfer involved a new account). An account is considered new for 30 days after the first deposit is made. However, if we need more time, we may take up to 45 days to investigate your complaint or question (90 days if the transfer involved a new account, point of sale card transaction or a transfer that was initiated outside the U.S.) if we decide to do this, we will provisionally credit your account within 10 business days (20 business days if the transfer involved a new account) for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation. If you tell us orally, we may require that you send us your complaint or question in writing within 10 business days. If we ask you to put your complaint or question in writing and you fail to give us the required written confirmation of your complaint or question, then we may not credit your account or we may revoke the provisional credit we previously gave to you. We will tell you the results of our investigation within three business days after completing our investigation.

LOST OR STOLEN ATM OR DEBIT CARD: If your ATM or Debit Card is lost or stolen, in order to protect your rights, you must report it immediately by calling our Customer Care Center at the phone number on the front of this statement. (FOR DEBIT CARDS ONLY) When our Customer Care Center is closed, you may call Mastercard® directly at 1-800-307-7309 to report your Debit Card lost or stolen and then contact us on the following business day to arrange a replacement card.

"The Check Clearing for the 21 Century Act or "Check 21" effective as of October 28, 2004, allows banks to replace original checks with "substitute checks". A substitute check is the legal equivalent of an original check. You can use it the same way you would use the original check". You may use a substitute check as proof of payment just like the original check. In certain cases, federal law provides a special procedure that allows you to request a refund for losses you suffer if a substitute check is posted to your account (for example, if you think that we withdrew the wrong amount from your account or that we withdrew money from your account more than once for the same check). If you believe that you have suffered a loss related to a substitute check that you received and that was posted to your account, please contact us. You may call Customer Care Center at 1-800-377-0800 during the hours of 7:30 am - 12:00 am ET, Monday through Friday and 9:00 am - 6:00 pm ET, Saturday and Sunday or in writing at Popular, Attn: Customer Care Center P.O. Box 4906 Miami Lakes, FL 33014. You may also contact Popular via Teletypewriter (TTY/TDD) for account information and services at 1-888-801-4871. You must contact us within 14 calendar days of the date we mailed (or otherwise delivered by a means to which you agreed) the substitute check in question or the account statement showing that the substitute check was posted to your account, whichever is later. We will extend this time period if you were not able to make a timely claim because of extraordinary circumstances. Your claim must include:

- A description of why you have suffered a loss (for example, you think the amount withdrawn was incorrect);
- · An estimate of the amount of your loss;
- · An explanation of why a substitute check you received is insufficient to confirm that you suffered a loss; and
- · A copy of the substitute check and/ or the following information to help us identify the substitute check: information such as the check number, the name of the person who wrote the check, and the amount of the check.



## BANK RECONCILIATION Statement Date: 4/30/2025

Reconciliation Summary: 10 - Vally Bank		GL Account: 010	30 - Valley Bank Reserve
Bank Statement Balance	\$126,785.29	Account Balance	\$126,785.29
GL Account Balance	\$126,785.29	+ Uncleared Payments	\$0.00
Difference	\$0.00	- Uncleared Deposits	\$0.00
		Reconciling Balance	\$126,785.29
		- Statement Balance	\$126,785.29
		Difference	\$0.00

Check #	Date	Source / Batch Reference	Status	Deposits	Payments
		-	Totals	\$0.00	\$0.00



Last Statement: Statement Ending: Page:

March 31, 2025 April 30, 2025 1 of 3

P.O. Box 558 Wayne, NJ 07474-0558

10249 M0656DDA050125070135 08 000000000 188015 003

Email:

contactus@valley.com

Visit Us Online:

www.valley.com

Mail To:

1720 Route 23, Wayne, NJ 07470

¿ VICTORIA SQUARE CONDOMINIUM ASSOCIATION RESERVE ACCOUNT C/O GRANT PROPERTY MANAGEMENT 7124 N NOB HILL RD TAMARAC FL 33321

#### Account Statement

We have updated the order in which transactions are posted to your account. All credits will be processed first followed by debits in the following order: debit card transactions, Zelle® payments, checks cashed against your account, outgoing wire transfers, internal transfers, ACH debits, checks presented for payment, and all remaining debit transactions.

#### PROPERTY MANAGEMENT MMA - XXXXXX6404

SUMMARY FOR THE PERIOD: 04/01/25 - 04/30/25

VICTORIA SQUARE CONDOMINIUM ASSOCIATION

**Beginning Balance** \$123,510.87

**Deposits & Other Credits** \$3,274.42

Withdrawals & Other Debits \$0.00

**Ending Balance** \$126,785.29

#### **TRANSACTIONS**

Date	Description	Other Debits	Other Credits	Balance
	Beginning Balance			\$123,510.87
04/04	DEPOSIT		\$3,015.41	\$126,526.28
04/30	INTEREST CREDIT		\$259.01	\$126,785.29
Ending	Balance			\$126 785 29

#### INTEREST RATE CALCULATIONS



Avg. Stmt. Collected Balance \$125,923.00 Year-to-Date Interest Paid \$946.24 Annual % Yield Earned Interest Paid

2.53% \$259.01

OVERDRAFT FEES

	Total This Period:	Total Year-To-Date:	
Total Overdraft Fees:	\$0.00	\$0.00	

Have Questions? \$800-522-4100

valley.com







**Account Number: Statement Date:** Page:

**OVERDRAFT FEES (continued)** 





P.O. Box 558 Wayne, NJ 07474-0558 **Account Number:** Statement Date: Page:

XXXXXX6404 04/30/2025 3 of 3

#### To Reconcile Your Account

- 1. Compare the checks listed as paid on your statement with the entries appearing in your checkbook to insure that they have been properly charged to your account.
- 2. Create a list of all checks that have been issued by you but have not been paid by Valley (Check(s) Outstanding).
- 3. Add to your checkbook balance any credit not already recorded in the checkbook.
- 4. Deduct from your checkbook any service charge or other charges lincluding automatic deductions) which you have not already recorded in your checkbook.
- 5. Follow the instructions listed in the Balance Reconciliation section below.

#### **Balance Reconciliation**

1 Enter ending statement balance	
2 Add deposits recorded in your checkbook but not shown on this statement.	
3 Total (1 plus 2 above)	
4 Subtract total check(s) outstanding	
5 Balance (3 less 4 should equal checkbook balance)	

#### Finance Charge Computation For Personal Line Of Credit

The Finance Charge that accrues in any monthly billing period is determined on each day in the monthly billing cycle by multiplying the Daily Periodic Rate by the outstanding principal balance (after subtracting payments and adding advances posted that day); then we add the results of these calculations for the number of days in the billing cycle. The Daily Periodic Rate is the Annual Percentage Rate in effect during the monthly billing cycle divided by 365.

#### In Case Of Errors Or Questions About Your Personal Line Of Credit Transactions

#### A. Pursuant To The Federal Fair Credit Billing Act

If you think your statement is wrong or if you need more information about checking transactions on your statement which did not arise from an electronic transfer, write us as soon as possible at Valley National Bank, Attn: Customer Care, 1720 Route 23, Wayne, NJ 07470-7533, or email us at contactus@vallev.com. We must hear from you no later than 60 days after we sent you the first statement on which the error or problem appeared. You can contact us at 800-522-4100, but doing so will not preserve your rights. In your letter, give us your name and account number and the dollar amount of the suspected error. Describe the error and explain, if you can.

why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your statement that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

#### B. Under Applicable State Law

If you rely upon the 3 months period provided by state law, you may lose important rights that could be preserved by action more promptly under the federal law described in the first paragraph in this section. State law provisions apply only after expiration of the time period for submitting a proper written notice of a billing error under federal law.

#### In Case Of Error Or Questions About Your Electronic Transfers (Pursuant to the Electronic Fund Transfer Act. Applicable to personal accounts only; does not pertain to wire transfers.)

If you think your statement or receipt is wrong or if you need more information about an electronic transfer on the statement or receipt, please contact us at 800-522-4100; write us at Valley National Bank, Attn: Customer Care, 1720 Route 23, Wayne, NJ 07470-7533, or email us at contactus@valley.com. We must hear from you no later than 60 days after we sent you the first statement on which the error or problem appeared. Tell us your name and account number and the dollar amount of the suspected error. Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information. We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this or 20 business days if your notice of error involves an electronic fund transfer to or from the account within 30 days after the first deposit to the account was made, we will provisionally credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.

For additional terms and conditions applicable to your account statement, please refer to your account agreement.



